

## **Invitation to attend the Annual General Assembly Meeting of Arkan Building Materials Company (Public Joint-Stock Company)**

The Board of Directors of Arkan Company (PJSC) has the honor to invite the shareholders to attend the annual General Assembly meeting at 10:00 AM on Sunday 22/03/2020 remotely to consider the following agenda:

1. Listen to and approve the Board of Directors' Report on the Company's activity and its financial position for the fiscal year ended on 31/12/2019
2. Listen to and approve the Auditor's Report for the fiscal year ended on 31/12/2019
3. Discuss and approve the Company's balance sheet and profit and loss account for the fiscal year ended on 31/12/2019
4. Approve a proposal concerning the remuneration of the members of the Board of Directors and determine the amount thereof.
5. Discharge the members of the Board of Directors for the fiscal year ended on 31/12/2019 or remove them and file a liability action against them, as the case may be.
6. Discharge the auditors for the fiscal year ended on 31/12/2019 or remove them and file a liability action against them, as the case may be.
7. Appoint the auditors and determine their fees for year 2020.

### Notes:

1. Shareholders can use the [www.smartagm.ae](http://www.smartagm.ae) link to vote on each and every AGM's decisions.
2. Assembly meetings shall be held at the company's headquarters on the day and time specified by shareholders' invitation, in the presence of the Board of Directors, the auditors, the registrar, the meeting secretary and the polling station, and the attendance of the shareholders will be through electronic participation and without personal attendance. Any shareholder who has the right to attend the General Assembly may delegate any person other than a member of the Board of Directors under a special written proxy. In such capacity, no proxy may represent more than 5% of the shares in the capital of the Company. Shareholders who lack capacity or competency shall be represented by their legal representatives.
3. Shareholders of the Abu Dhabi Stock Exchange can register and vote online using the integrated digital platform for the "Sahami" market. To inquire about registration and voting procedures, please visit the market website at [www.adx.ae](http://www.adx.ae) or contact the company's investor relations on a phone 0506518911 email [Louna.Bourji@bankfab.com](mailto:Louna.Bourji@bankfab.com)
4. A corporate person may delegate one of its representatives or those in charge of its management under a decision of its Board of Directors or its authorized deputy to represent such corporate person in the General Assembly of the Company. The delegated person shall have the powers as determined under the delegation decision.
5. Shareholders registered in the Shareholders Register on Thursday 19/3/2020 shall be entitled to vote in the General Assembly meeting.
6. The shareholders can access and review the financial statements and Governance report of the Company on the website of Abu Dhabi Market [www.adx.ae](http://www.adx.ae) and on Arkan website [www.arkan.ae](http://www.arkan.ae).
7. The meeting of the General Assembly shall not be valid unless attended by shareholders who hold or represent by proxy at least (50%) of the Company's share capital. If this quorum for the meeting is not available in the first meeting, the second meeting shall be convened on Sunday 29/3/2020 in the same place and time. (The second meeting shall be held after a period of not less than five (5) days and not more than fifteen (15) days from the date of the first meeting. The postponed meeting shall be deemed valid irrespective of the number of the shareholders present.
8. You can view the guide on investor rights in securities, which is available on the main page of the SCA official website, according to the following link:

<https://www.sca.gov.ae/ar/services/minority-investor-protection.aspx>